



Disclosure Barring Service – Personal Information Form

Title: **First Name:**

Middle Name(s): **Last Name:**

Have you ever been known by another name? Yes No

IF YES, PREVIOUS:

First Name: **Last Names:**

Dates from and to _____ - _____

Address:

Postcode: **At address since Month/Year:**

You must provide all addresses for the last five years, if you have moved in this time please include your previous address below, there must be no gaps in dates, but overlapping is acceptable. Use additional sheet if necessary.

Previous Address History:

Address:

Postcode: **Month /Year From/To**

Address:

Postcode: **Month /Year From/To**



Date of Birth:

D	D	M	M	Y	Y	Y	Y
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Gender:

Place of Birth (Town and Country)

Nationality:

Has your nationality changed since birth?

Yes

No

If so please state previous nationality

National Insurance Number:

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Driving Licence:

Do you hold a full/provisional driving licence valid in the UK?

Full

Provisional

Licence Type

Photocard

Paper

Driving Licence Number

Passport:

Please confirm that you hold a valid passport;

Yes

No

Passport Number

Nationality

Country of Issue

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Declaration

Statement to be Signed by the Applicant

Have you ever been convicted of a criminal offence or received a caution, reprimand or warning?

Yes

No

By signing the applicant declaration box, I confirm that the information that I have provided in support of this application is complete and true and understand that knowingly to make a false statement for this purpose may be a criminal offence.

Signed:

Date:



Disclosure Barring Service – Proof of identity.

Applicant must produce **1 document from group 1 and 2 further documents** from group 1, group 2a or 2b one of which must verify the current address.

Group 1 – Primary Trusted Identity Credentials	
<ul style="list-style-type: none"> • Current valid passport • Driving licence UK (full or provisional) 	<ul style="list-style-type: none"> • Birth certificate (UK) – issued at the time of birth – Full or short form acceptable including those issued by UK authorities overseas, such as embassies, high commissions and HM forces • Biometric residence permit (UK)
Group 2a – Trusted Government Documents	Group 2b – Financial/Social History Documents
<ul style="list-style-type: none"> • Current UK Driving Licence • Birth Certificate (UK) issued after the time of birth • Marriage/Civil Partnership Certificate • Adoption Certificate (UK) • HM Forces ID Card (UK) • Firearms Licence (UK) 	<ul style="list-style-type: none"> • Credit Card Statement (UK or EEA) • Mortgage statement • Bank/Building society statement (UK) • Bank/Building Society Account Opening Confirmation Letter (UK) • Financial Statement – e.g. Pension, endowment, ISA (UK) • P45/P60 Statement (UK) • Benefit statement – e.g. Child allowance, pension • Letter of sponsorship from future employment provider (non-UK/Non-EEA only – valid only for applicants residing outside the UK at time of application) • EU National ID Card • Cards carrying the PASS accreditation logo (UK) • Council Tax Statement (UK) • Work Permit/Visa (UK) (UK residence permit) • Utility Bill (UK) – not mobile telephone • A Letter of benefit entitlement e.g. from the department for work and pensions, the employment service, customs & revenue, Job Centre, social security etc. • Letter from head teacher or college principal (16/17-year olds in full time education – only used in exceptional circumstances when all other docs have been exhausted).

